

Trousers	FOR MISTER		DATE		Preferred delivery date		ORDER No.	
Jacket (1)	(2)		(3)		(4)			
Overcoat	CLOTH No.		LINING		SPECIAL		Customer's label	
Suit	(5)		(6)		BUTTONS		(8)	
3 P suit	N° Interne		Cloth description		(7)		No Customer's Label	
Waistcoat	(9)		(10)				No Cloth Label	
JACKET ORDER No.		MODEL TRIED / CHEST SIZE		MODEL REQUIRED		Number of buttons		(11)
		(12)		(13)		(14)		
HEIGHT cm	Normal	Hollow Back	Erect	Round Back	Stooping	Stout - Portly	Athletic	
WEIGHT (15) kg							(31)	
1/2 CHEST + ARM	(25)	(26)	(27)	cm (28)	cm	(29) cm	(30) cm	
(16) cm	1/2 FRONT CIRCUMFERENCE		NECK		SHOULDERS		POCKETS	
1/2 CHEST	+		Short		SQUARE		straight flaps	
(17) cm	(32) cm		Long (37) cm		L cm L		slanting flaps (47)	
1/2 STOMACH	-		Thin (shorten collar)		(45)		no flaps	
(18) cm	CHEST		Neck pleat below collar		R cm R		outside ticket pocket	
1/2 SEAT	front lengthened		PROMINENT BLADES		Half Lined		No out-breast pocket	
(19) cm	Flat		Left cm		Without Padding		2 patch pockets	
TOP SHOULDER	(33) cm		Right (38) cm		Thin Padding (46)		3 patch pockets	
(20) cm	Prominent		Pick up back drape (39)		Natural Shoulder		mobile phone pocket	
1/2 BACK	(gorge dart under lapel)		NECK POINT TO 1st BUTTON		Coat with fly front		plain back/no vents	
(21) cm	ARMS POSITION		From Shoulder (40) cm		Coat with belt		1 centre vent	
JACKET LENGTH	To the front cm		FRONT		CUFFS		2 side vents	
(22) cm	To the back (34) cm		Without buttonholes		Without buttonholes		(48)	
SLEEVE LENGTH	Bent at the elbow cm		AMF Stitching (41)		Prepare working buttonholes			
Left cm	ARMHOLE		Plain / bluff edges		Open buttonholes with real buttonholes opened			
Right (23) cm	Shallow cm		Open tongue in-breast pocket		Open buttonholes with real buttonholes not open			
1/2 CIRCUMFERENCE (garment measurement)	Deepen (35) cm		(42)		kissing buttons			
(24) cm	Wider (strong arms) cm		(43)		Same lining for the sleeves as for the jacket			
	Thinner (thin arm) cm		MONOGRAM:		Sleeves lining (white)			
	1/2 CUFF WIDTH		(44)		Leather elbows			
	(36) cm				Sleeves unfinished			
					colour of the buttonholes n°			
					colour of the 1st buttonhole n°			
TROUSER ORDER No.		MODEL TRIED		MODEL REQUIRED		FRONT PLEATS		Tunnel Loops
(11)		(12)		(13)		No pleats (65)		Without Loops (68)
1/2 WAIST		1/2 KNEE WIDTH		THIGH WIDTH		1 Pleat reversed		Strap and Buckle side adj
(49) cm	(52) cm.		+ (57) cm - cm		Bow (62) cm.		1 Pleat forward	Without Hook and Bar
1/2 SEAT	1/2 BOTTOM WIDTH		Circumference Figuration		Knock Knees		2 Pleats reversed	Without extension band
(19) cm	(53) cm.		Flat (58) cm		Customer dresses R		2 pleats forward	Satin Stripe on Sideseam
OUTSIDE LEG (excluding waistband)	FRONT RISE		Prominent/2 back extra darts		Customer dresses L (63)		POCKETS	Stitching on sideseam
(50) cm	+ (54) cm - cm		CROTCH		Zip Fly		slanted pockets	Unlined
INSIDE LEG	BACK RISE		+ (59) cm - cm		Button Fly		on side seam (66)	1/2 lined front and back
(51) cm	+ (55) cm - cm		REMOVE FULLNESS		Prong Loop		slanted jetted pockets	Fully lined front and back
	PROMINENT HIP		ON HIPS (60) cm		turn up, finished		western-style pockets	Black Trimming
	Left cm		REMOVE FULLNESS		turn up, unfinish.		HIP POCKETS (67)	Shirt Grip
	Right (56) cm		FROM SEAT (61) cm		finished, plain		0	Brace buttons
					unfinished, plain		1	1 Watch Pocket
							2	With flap
WAISTCOAT ORDER No.		MODEL TRIED		MODEL REQUIRED		1/2 CIRCUMFERENCE (waistcoat measurement)		
(11)		(12)		(13)		(73) cm.		
1/2 CHEST		1/2 STOMACH		OPENING		Stitching (74)		
(17) cm	(18) cm	Nape to 1st button		LENGTH		plain / bluff edges		
		A-B (69) cm		Nape to points		No buttonholes		
				A-C (70) cm		Colour of the buttonholes		
						n° (75)		

INSTRUCTIONS

for completion of order forms

PLEASE NOTE

Delivery within 4 weeks.

All our garments are half canvassed with 2 mm stitching on the front edge, lapel, collar and pockets ; Stitching around the lining edge, 1/2 moon pocket stitching, dress shields, in-breast pocket finished with cloth surrounding the mouth jetting (Fashion line).

For every order of a 2 pieces suit with 1 pair of extra trousers, please fill 2 order forms : One for the 2 pieces suit and another one for the pair of extra trousers.

Numbers marked in RED on the accompanying numbered order form indicate those boxes which MUST be completed.

1) Tick the box according to the garment that you wish to order.

- For an overcoat order where the required size is known (see size chart), complete boxes 13 (style and the size required), 22, 23 and 24.

- For an overcoat using body measurements only, please complete boxes 13 (style only), 17, 18 and 19 as well as the overcoat measurements in boxes 22 to 24.

2) Name of your customer.

3) Date of the order

4) Delivery date is around 4 weeks after transmission of your order. If, in exceptional circumstances, you need a quicker delivery, please telephone the sales department to find out if delivery by the required date is possible.

5) Write down the cloth reference from the bunches.

6) Write down the lining reference (6 digits) that you wish to order. **This is obligatory.** With any reference the fabric will choose the lining.

7) Use only if you require special buttons:

- Blazer buttons
- Leather buttons
- Corrozo (imitation horn)

When ordering a dinner suit, covered buttons are supplied free of charge if requested.

8) Labels

- Customer's label : If you would like us to add your own label, please post it to us and tick "customer" in the "LABELS" box. This label will be sewn in just below the left in-breast pocket.
- Cloth label : label for the cloth will also be sewn on the lower left part of the jacket.
- No customer's or cloth label : if you don't want these labels tick those boxes.

9) Internal use only

10) Write down the cloth design (plain, stripe, check).

11) Write down your company name

JACKET

12) As you work with master models, please write down the model name and the size tried (European sizing).

13) Select a model from the model book and enter it here (obligatory). If you require a standard sized garment, please also enter that size here.

14) Enter the number of buttons requested for the model chosen.

Please note

From box n° 15 to box n° 19: Please insert BODY measurements.

From box n° 20 to box n° 24: Please insert GARMENT measurements.

If you do not complete these boxes (15 to 24), the factory will work strictly from the measurements of the master model size entered in box 13. The alterations (i.e.: shoulders, chest) will be applied to the standard measurements on this basis (see size chart).

If you do complete boxes 15 to 24, the factory will work on the basis of these measurements and will adapt the model accordingly.

15) Optional. As a guide, you can write down the customer's height (in cm) and weight (in Kg).

16) «Half chest + arms»: Body measurement. If the customer has muscular arms, the factory will have a better idea of the customer's build.

17) « 1/2 chest ». Body measurement.

18) « 1/2 stomach ». Body measurement.

19) « 1/2 seat ». Body measurement.

20) « Top shoulder ». Garment measurement from neck point to crown.

21) « 1/2 Back ». Garment measurement from hind arm seam to centre back seam.

22) « Jacket length ». Garment measurement from collar seam to jacket bottom. This will be the final finished length of the garment whatever the alterations used.

23) « Sleeve length ». Garment measurement from crown to cuff.

24) « 1/2 Circumference ». Obligatory. Garment measurement from the centre back seam to the front edge of the jacket at the height of the waist button (to the middle button for a 3 buttons jacket and to the top button for a 2 buttons jacket).

- The measurement given MUST be based on a single-breasted jacket. If a double-breasted style is required, the factory will make the necessary adjustments.

- This will be the final finished 1/2 circumference of the garment whatever the alterations used.

25) « Normal ». Tick if appropriate

26) « Hollow back ». Tick if appropriate. Do not enter a value. If you select this alteration, the jacket will be swung forward 1cm. This is a fixed value.

27) « Erect ». Corrections can be applied from 5cm to 4cm.

28) « Round back ». Corrections can be applied from 0.5cm to 2cm. This alteration will cover the round back but does not change the way the front of the jacket falls.

29) « Stooping ». Applies when the jacket kicks out at the back and the fronts of the jacket swing open and to the rear to form an "A" shape at the front edges. The back balance is increased.

Corrections can be applied from 1cm to 6cm.

30) « Stout ». The chest dart will be let out the full value of the alteration given at the waist.

Corrections can be applied from 1cm to 2cm.

« Portly ». You are advised to select a "COMFORT" model (please refer to the appropriate measurement chart).

31) « Athletic ». This alteration will adjust the chest dart at the waist level. The value of the 1/2 circumference measurement (box 24) will remain unaffected. Corrections can be applied from 0.5cm to 2 cm.

32) « 1/2 Front-circumference ». This correction can be applied to the front of the jacket only. The 1/2 front-circumference can be increased or reduced from 0.5cm to 1.5cm. (The 1/2 back-circumference will be adjusted the opposite way by the same amount). Therefore the 1/2 circumference of the jacket (box 24) will not change.

33) « Chest ».

- Front lengthened
- Flat: Corrections can be applied from 0.5cm to 2cm.
- Prominent: Tick if appropriate

34) « Arms position ». Corrections can be applied from 1cm to 4cm for arms to the front and arms to the back.

For arms bent at the elbow, this correction adds from between 1cm to 3cm of extra cloth around the elbow.

Please note that the factory will automatically adjust the pitch of the sleeves to compensate for erect or stooping postures.

35) « Armhole ».

- « Shallow » makes the armhole shallower.
- « Deepen » makes the armhole deeper.
- « Wider » makes the armhole and the upper part of the sleeve wider.
- « Thinner » makes the armhole and the upper part of the sleeve slimmer.

Correction can be applied from 0.5cm to 2cm for these alterations.

35) « Cuff width ». Write down the required finished width. Please see the size chart for standard measurements.

37) « Neck ».

- “Short”: Corrections can be applied from 0.5cm to 2cm.
- “Long” and “thin”: Corrections can be applied from 0.5cm to 2cm.
- “Neck pleat below collar”: Corrections can be applied from 0.5cm to 1cm.

38) « Prominent blades ». Corrections can be applied from 0.5cm to 1cm of extra cloth.

39) « Pick up Back Drape ». By ticking this box you will clean the back drape of the jacket by 1.5cm each side.

40) « Neck point to 1st button ». The height of the 1st button can be determined by specifying the distance between the neck point (shoulder seam) and the first buttonhole.

41) « Front ». Options regarding the front of the jacket. Tick if appropriate.

- Without buttonholes : tick if appropriate
- AMF Stitching: If you tick this option, the AMF stitching will be applied to the collar, lapels, front edges and the pocket flaps of the jacket. You also can ask for stitching variations. You can write down how far from the edge the stitching should be : 3 possibilities are available: 2 mm, 3 mm or 5 mm.
- Plain/bluff edges : tick if appropriate

42) “Open tongue in-breast pocket” – option for classic line
In-breast pocket can be finished with cloth surrounding the mouth jetting. This option comes with a surcharge.

43) For internal use

44) « Monogram ». Up to 8 characters can be sewn in to the lining (including letters and space). This option comes with a surcharge.

45) « Shoulders ». Shoulders can be high or low to the value of 1cm to 4cm. This is a full value.

46) « Italian Styling ». Please tick the choices as required.

Overcoat option : tick box as necessary

47) « Pockets ». Tick as required.

« Mobile phone pocket » is positioned under the left armhole.

« Vents ». Tick the box required. If no box is ticked, the garment will be supplied with side vents or no vent (as describe in the model book).

48) « Cuffs ». Please tick if necessary. Please note that :

- if « without cuff vent » is selected it will not be possible to make a real-hole cuff subsequently.

« Real Buttonholes ». It is recommended that this option is not used for the client's first suit. Once a garment is made with real-hole cuffs, subsequent alteration to the sleeve length can be severely restricted.

« Colour of the buttonholes ». The colour of the thread used for the cuff buttonholes (or just the first cuff buttonhole) can be chosen, if required, from the same range of colours as those used for the linings. In order to specify the shade required, please enter here the 6 digit lining reference.

TROUSERS

Use master models, please write down the model name and the trouser waist size of the master model tried.

Select a model from the model book and enter it here.

PLEASE NOTE

in boxes n° 49 and n° 19: Please insert BODY measurements.

In boxes n° 50 and n° 51: Please insert GARMENT measurements.

If you do not fill these boxes the factory will work strictly from the measurements of the selected master model size. The alterations (i.e.: rise, thigh...) will be applied to the standard measurements on this basis (see size chart).

If you write down the measurements, the factory will work on the basis of these measurements and will adapt the model accordingly.

49) « 1/2 Waist ». Body measurement.

- 19) « 1/2 Seat ». Body measurement.
- 50) « Outside leg ». Garment measurement from the bottom of the waistband to the bottom of the trousers to the required finished length.
- 51) « Inside leg ». Garment measurement to the required finished length.
- 52) « 1/2 Knee width ». Enter the finished 1/2 width required.
- 53) « 1/2 Bottom width ». Enter the finished 1/2 width required.
- 54) « Front rise ». Corrections can be applied from 0.5cm to 8cm.
- 55) « Back rise ». Corrections can be applied from 0.5cm to 8cm. Using Manuribe master models, you can use this correction with the above alteration (n°54) in order to adjust the whole rise upwards or downwards.
- 56) « Prominent hip ». Corrections can be applied from 0.5cm to 4cm.
- 57) « Thigh width ». Corrections can be applied from 0.5cm to 2cm plus/minus. This applies to the full circumference of the thigh.
- 58) « Circumference figuration » (seat).
- Flat: Corrections can be applied from 0.5cm to 2cm.
 - Prominent: Tick if appropriate. Extra back darts will be added at the back of the trousers.
- 59) « Crotch ». Corrections can be applied from 0.5cm to 2cm.
- 60) « Remove fullness on hips ». Corrections can be applied from 0.5cm to 1cm.
- 61) « Remove fullness from seat ». Corrections can be applied from 0.5cm to 2cm. This removes excess cloth from the lower seat above the crotch. This correction can be combined with an alteration to the crotch as well (box 59).
- 62) « Legs ». Corrections can be applied from 1cm to 4cm.

63) « Customer dresses ». Tick left or right only if necessary.

« Zip Fly / Button Fly »: Tick the appropriate box. If neither box is ticked, a zip fly will be supplied.

« Prong loop » : A loop that can be placed around the prong of the customer's belt, so that the belt is kept in place. This is useful in case of prominent stomach.

64) « Bottom ». Please tick as required. If no box is ticked, trousers will be supplied with unfinished bottoms.

The standard turn up is 3.5cm

65) « Front pleats ». Tick the appropriate box.

66) « Pockets ». Tick the appropriate box.

67) « Hip pockets ». Tick the appropriate box.

68) « Style Options ». Tick the appropriate box(es) as required.

WAISTCOAT

PLEASE NOTE

If you work with master models, please write down the model name and the size of the master model tried.

Select a model from the model book and enter its name .

In box N°73 : waistcoat measurement

In box N°17 and N°18 : please write down body measurements

If you do not fill the boxes n° 17 and n° 18, the factory will work strictly from the measurements of the selected master model size. The alterations will be applied to the standard measurements on this basis.

If you write down the measurements, the factory will work on the basis of these measurements and will adapt the model accordingly.

17) « 1/2 Chest ». Body measurement.

18) « 1/2 Stomach ». Body measurement.

69) « Opening - Nape to 1st button ». See drawing on the right-hand side of the order form. The opening is always 1.5 cm higher than the first button.

70) « Length – Nape to points ». See drawing on the right-hand side.

1) « Prominent stomach ». Nip in the fronts.

72) « Dart at the armhole ». In case of prominent chest. This dart will be visible.

73) « 1/2 Circumference ». Waistcoat measurement. Take this measurement from the centre back to the front edge at the height of the waist.

7) « Special buttons ». If required, specify the special button type (e.g. leather). If special buttons were requested for the jacket, and this box is not filled in, the same special buttons will automatically be supplied for the waistcoat.

74) « Stitching ». Tick as required.

« Plain / Bluff edges ». Tick as required.

« No buttonholes ». Tick if required.

75) « Colour of the buttonholes ». The colour of the thread used for the buttonholes can be chosen, if required, from the same range of colours as those used for the linings. In order to specify the shade required, please enter here the 6 digit lining reference.

! If you wish to order a waistcoat only, please check the posture, chest, shoulders, etc., with a jacket master model and mark them in the jacket section of the order form, so that these alterations can be taken into account for the waistcoat.

MEASUREMENTS ALLOWANCES

Jacket length	1cm
Sleeve length	1 cm
1/2 circumference	1 cm
1/2 back	0.5 cm
Top shoulder	0.3 cm